



Minutes of Parent Partners' Annual General Meeting held 7pm, Tuesday 23rd November 2021 (on Zoom)

Attendees

Kathryn Foster (current Chair)	Lorraine Burge
Eve Edghill (current Vice Chair)	Shelley Mcgovern
Rachel Guyett (Secretary)	Paula Evans-Jones
Mark Vincent (WHS Assistant Head Teacher)	Joanna Espley

Apologies

Sajida Raza, Incumbent Treasurer
Nick Hughes, WHS Extended Leadership Team

Introduction

There were no minutes to approve. The last Parent Partners' (PP) AGM was held on 13th October 2020 and the minutes circulated after the meeting and shared on High Notes. Rachel Guyett opened the meeting, explained that the main purpose of the AGM was to confirm Committee Members for the year ahead and ensure all formal procedures were adhered to. Rachel thanked Sajida Raza in her absence for acting as treasurer for the last two years and stated that Sajida would be stepping down due to work and family commitments. The treasurer position had been advertised in school communication at the end of the 2020/21 school year.

Nominations/Constitution

Kath Foster introduced Lorraine Burge explaining that she has knowledge of charity accounts and previous experience of setting up Gift Aid, something that is a priority for the PP Charity this year. The new treasurer, Lorraine Burge was nominated by Sajda Raza in writing (see attached) and seconded by Rachel Guyett.

All in support and no objections. Lorraine Burge duly confirmed as new treasurer for the Wilmslow High School Parent Partners' Charity Committee.

Other Committee Members to remain in post (see above).

With the change of a committee member, Rachel Guyett confirmed that she would update the Constitution accordingly.

Sajida has already expressed that she will continue to support and assist with the changeover regarding bank account signatories etc. Both Sajida and Lorraine have been in contact prior to the AGM.

Communication

Kath Foster raised the issue of communication and engaging with more parents. It was suggested that an informal 'communication' role within the PP Committee would be helpful. Kath mentioned the importance of consistency and 'reach' using social media and that some connection with the parent-led year groups on Facebook (FB) could be helpful in raising the profile of PP and getting messages across where appropriate. Kath nominated Jo Espley for this informal role and suggested that working with the parent administrators of the FB Pages would be beneficial for all. She commented that this would be more appropriately undertaken by a parent in order to maintain a degree of separation between school, the role of the charity and the parent-led FB groups. Jo confirmed that she was happy to take on this role and contact the relevant parents to discuss.

As much as High Notes is still the formal communication from school it was agreed that it is currently quite lengthy for obvious reasons, useful to have as a log of events but easy to miss information, hence the importance of separate PP communication from time to time.

Rachel stated that the launch of the PP Facebook page in the last year has been received positively. It acts as a noticeboard, harnessing support from parents when needed. Its launch has coincided with the Pandemic and some of the initiatives such as the Food Bank, the IT appeal and thanks to teachers have been much easier to organise because of it.

There are currently 560 members but it is recognised not every parent uses Facebook or wants to join, hence other forms of communication are still important.

Finance/Funds

Rachel explained that the PP have finally been in a position to fund some larger projects this year. As mentioned above, the Food Bank and IT request for donations were run as separate highly successful appeals. PP also funded the purchase of a marquee, other classroom IT and new camera and recording equipment.

Rachel reported that the Lottery continues to be successful having raised £23,000 in its 3-year period and it is set to raise £9,000 this school year. There is currently just over £16,000 in the account and direction from school on spend is required. This will be addressed in the new year when specific projects are identified at school.

Fundraising / Events

There was no detailed discussion regarding fundraising although it was mentioned that the Festive Raffle would need to be finalised within the next few days. These matters and others to be discussed at a further meeting.

Kath and Rachel thanked all for their continued support and attendance and Mark thanked the Committee for their efforts.

Note/AoB

The AGM was advertised in the weekly High Notes on 22nd October, 5th and 19th November. The AGM was also advertised on the Parent Partners Facebook page and on the PP and School's Twitter accounts. It was intended that the AGM was going to be held at school but due to a Covid case within a Committee Member's household, the meeting reverted to Zoom, hosted by Rachel Guyett in accordance with Parentkind advice after further advertising in advance of the meeting.