

## Covid-19 related student absence

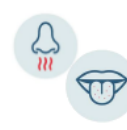
A quick reference guide for parents and staff (February 2021)



**A high temperature**  
This means you feel hot to touch on your chest or forehead.  
Coronavirus (COVID-19) | Alliance Medical UK  
temperature)



**A new, continuous cough**  
This means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours



**A loss or change to your sense of smell or taste**  
This means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

	What to do if...	Action Needed	Return to school when...
1	...your child has Covid-19 symptoms.	<ul style="list-style-type: none"> <li>- <b>Do not come to school</b></li> <li>- <b>Contact school to inform us<sup>1</sup></b></li> <li>- Self-isolate the whole household and follow <a href="#">Stay at Home Guidance</a></li> <li>- <a href="#">Get a test</a> for your child</li> <li>- <b>Inform the school immediately about the test result</b></li> </ul>	...the test comes back negative or a period of 10 days have passed since the symptoms started, and they feel well.
2	...your child tests positive for Covid-19.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us<sup>2</sup></b></li> <li>- <b>Complete the Track and Trace form which we will send you</b></li> <li>- <b>Agree an earliest date for possible return (minimum of 10 days).</b></li> <li>- Self-isolate the whole household and follow <a href="#">Stay at Home Guidance</a></li> </ul>	<p>...10 days have passed since symptoms began, even if your child still has a cough or loss of taste/smell. <i>(These symptoms can last for several weeks.)</i></p> <p><b>AND</b> your child feels well and has no temperature (without the use of fever reducing medication such as paracetamol)</p> <p>If you have given consent, your child will be offered an LFD test on return to school</p>
3	...your child tests negative.	<ul style="list-style-type: none"> <li>- <b>Contact school to inform us<sup>1</sup></b></li> <li>- Discuss when your child can come back. Isolation may still be required if your child has been a close contact of someone who has tested positive.</li> </ul>	...agreed by school
4	...your child is ill with symptoms not linked to Covid-19.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us<sup>1</sup></b></li> <li>- Ring on each day of illness.</li> </ul>	<p>...your child feels well</p> <p>...after 48 hours following the last bout of sickness or diarrhoea (as per attendance policy)</p>
5	...someone in your household has Covid-19 symptoms.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us<sup>1</sup></b></li> <li>- Self-isolate the whole household and follow <a href="#">Stay at Home Guidance</a></li> <li>- Household member to <a href="#">Get a test</a></li> <li>- <b>Inform school immediately about test result.</b></li> </ul>	...the test comes back negative.
6	...someone in your household tests positive for Covid-19.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us<sup>1</sup></b></li> <li>- <b>Agree an earliest date for possible return (minimum of 10 days).</b></li> <li>- Self-isolate the whole household and follow <a href="#">Stay at Home Guidance</a></li> </ul>	...your child has completed 10 days of isolation. If you have given consent, your child will be offered an LFD test on return to school.
7	...NHS test and trace or Local Health Protection team have identified your child as a close contact of somebody with symptoms or confirmed Covid-19.	<ul style="list-style-type: none"> <li>- <b>Do not come to school.</b></li> <li>- <b>Contact school to inform us<sup>1</sup></b></li> <li>- <b>Agree an earliest date for possible return.</b></li> <li>- <b>Household follows advice in <a href="#">Guidance for contacts</a></b></li> </ul>	<p>...person with symptoms tests negative</p> <p>Or</p> <p>...if the person tested positive - your child completed 10 days of isolation. If you have given consent, your child will be offered an LFD test on return to school</p>
8	...NHS test and trace have identified a household member (other than your child) as a close contact of somebody with symptoms or confirmed Covid-19.	<ul style="list-style-type: none"> <li>- The household member must self-isolate for 10 days.</li> <li>- Your child can continue to attend school.</li> <li>- Household follows advice in <a href="#">Guidance for contacts</a></li> </ul>	...your child can continue to attend school
9	... a household member has been sent home to self-isolate due to their being a positive case in their school/workplace.	<ul style="list-style-type: none"> <li>- Household member must self-isolate for 10 days.</li> <li>- Household follows advice in <a href="#">Guidance for contacts</a></li> </ul>	...your child can continue to attend school

	What to do if...	Action Needed	Return to school when...
10	... your child has travelled abroad from a country or territory that <b>IS NOT</b> on the exempt list of countries.	<ul style="list-style-type: none"> <li>Do not take unauthorised leave in term time</li> <li>Consider quarantine requirements and FCO advice when booking travel</li> <li>Provide information to school as per attendance policy</li> </ul> <p><b>If returning from a destination where quarantine is needed*:</b></p> <ul style="list-style-type: none"> <li>minimum of 10 days self-isolation for all those who travelled.</li> <li>contact school to inform us your child is back in the country and we will agree an earliest date for possible return to school<sup>1</sup>.</li> </ul> <p>*<a href="#">Foreign travel advice</a>– for up to date travel information</p>	...the quarantine period of 10 days has been completed.
11	... your child has travelled abroad from a country or territory that <b>IS</b> on the exempt list of countries.	<p><b>If returning from a destination where quarantine is NOT needed:</b></p> <ul style="list-style-type: none"> <li>Check the current <a href="#">Exempt countries and territories list</a> to confirm the country your child has travelled from or through is on the exempt list.</li> <li>Ring school to inform us your child has returned to the UK and agree a return date to school<sup>1</sup></li> </ul>	... you have informed the relevant attendance officer <sup>1</sup> of your child's return to the UK ( <i>the office will ask you a few questions about your child's travel</i> ).
12	...a household member has travelled from a country that requires them to quarantine (but your child didn't travel).	<ul style="list-style-type: none"> <li>As long as they do not have / have not had symptoms in the last 10 days, your child can continue to attend school.</li> <li>The person who has travelled <b>MUST NOT</b> leave the house, including to do pick-ups and drop offs (<i>please contact school if you need support getting your child to school</i>).</li> </ul>	...your child can continue to attend school
13	...your child has received medical advice that they must resume shielding.	<ul style="list-style-type: none"> <li><b>Do not come to school.</b></li> <li><b>Contact school to inform us<sup>1</sup></b></li> <li>Shield until your child is informed that restrictions are lifted and shielding is paused again.</li> </ul>	...you receive medical advice that your child may return to school.
14	...your child's bubble/part bubble is closed due to a Covid-19 outbreak in school.	<ul style="list-style-type: none"> <li><b>Your child must not come to school.</b></li> <li><b>Your child will need to self-isolate for 10 days.</b></li> <li><b>Other household members (such as siblings) may continue to attend school/work.</b></li> <li><b>Household follow <a href="#">Stay at Home Guidance</a>.</b></li> </ul>	...school inform you that the bubble/part bubble will be reopened. If you have given consent, your child will be offered an LFD test on return to school
15	... you are unable to get a test for someone in the household who has symptoms	<b>If you are not able to get a test in the first 8 days of them having symptoms, your household must stay at home and follow <a href="#">Stay at Home Guidance</a>.</b>	...your child has completed 10 days of isolation. If you have given consent, your child will be offered an LFD test on return to school
16	....you feel your child should be isolating for any other reason	Discuss with your child's Head of House.	...when agreed by school.

## 1. Attendance office contact details:

**Years 7 – 11** Mrs Rebecca Charlton – Secretary to Student Services/Attendance  
 Email: [attendance@wilmslowhigh.cheshire.sch.uk](mailto:attendance@wilmslowhigh.cheshire.sch.uk) Direct Line: 01625 441089

**Years 12 – 13** Mrs Karen Flannery – Sixth Form Administrator  
 Email: [kflannery@wilmslowhigh.cheshire.sch.uk](mailto:kflannery@wilmslowhigh.cheshire.sch.uk) Direct Line: 01625 441070

## 2. Please email [covidstudents@wilmslowhigh.com](mailto:covidstudents@wilmslowhigh.com)